



PARENTS • TEACHERS • FRIENDS
Serving As a Supportive and Fundraising Body

PTF Meeting Minutes
November 11, 2025, at 6:00 p.m.

Attendees: Paige Wriston, Renee Moeckel, Katie Welsch, Sarah Wiskamp, Jen Ott, Jenny Poston, Kendra Nowatzki, Alisha Daniels, Melinda Tarvin, Janna Owens, Brianne Rednour

1. Opening Prayer
2. PTF Officer Reports
 - a. Secretary's Report (Katie Welsch): The October meeting minutes were posted to the PTF Facebook page and school website, plus emailed out to families.
 - i. Secretary's report approved, with a motion from Jenny Poston, seconded by Alisha Daniels.
 - b. Treasurer's Report (Sarah Wiskamp)

Starting balance: \$6,405.47

Income

Uniform Store: \$24.00

Spirit Wear: \$170.00

Parent Portion Field Trip: \$36.00

Donation for 2nd Sunday Donuts: \$25.00

Holey Hawks: \$2,591.00

Income Total: \$2,846.00

Expenses

Bus Driver for Field Trips: \$264.00

Second Sunday Donuts: \$111.45

Matching for Ella (school families raise \$709): \$500.00

Trunk or Treat: \$149.29

Halloween Party: \$223.44

Check Order: \$92.03

Expenses Total: \$1,340.21

Ending balance: \$7,911.19

 - i. Treasurer's report approved, with a motion from Brianne Rednour, seconded by Melinda Tarvin.
3. Principal's Report
4. Teacher's Report (Melinda Tarvin): Students will be working on their Thanksgiving Feast placemats this week. The Veterans Day program at school went well, as did the school Service Project. Deacon Corby was impressed with the work the students did cleaning up the cemetery. The 7th graders are going to volunteer tomorrow with the SAVE organization.
5. Standing Committees Reports
 - a. RaiseRight (Katie Welsch/Sarah Wiskamp): Holidays are coming up, which is a great time to consider buying gift cards through RaiseRight. There are some bonus earning opportunities coming up Nov. 13-14 and Nov. 20-21 that apply to e-gift cards and reloaded e-cards. We will look into sending a printed order form + reminder about how to sign up for RaiseRight home with school families.
 - b. Quarterly Teacher Luncheon (John & Kristi Correll): The October luncheon went well and was enjoyed by the teachers. The next one is on the schedule for December 16.



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- c. Family Dining Nights Out (Paige Wriston/Cheryl Sinn): The next Dining Night Out is next Tuesday, November 18, at The Bullpen, from 11 a.m. until 8 p.m. We'll do a bake sale and a 50/50 raffle at that event. We need donations of baked goods, and we will also send a sign-up to volunteer to help that day. Email coming soon!
 - d. Uniform Store (Alisha Daniels/Janna Owens): Vouchers for one free pant/shirt item were sent home with families at the end of October, and so far, 10 passes have been used (plus an extra \$10 was in the sales envelope).
 - e. Spirit Wear (Renee Moeckel/Paige Wriston): Orders are closed, and Renee is hoping to get them out next week. We still need to finish totaling the costs of supplies, but we stand to make somewhere between \$800-\$1,000. It's possible we'll do an accessory/pop-up shop near Christmas.
- 6. Old Business**
- a. Recent events: Trunk or Treat, All-School Halloween Party, and Hole-y Hawks
 - i. Trunk or Treat went great—awesome turnout and trunks. All-School Party went well—had a lot of great help from the volunteers, and the stations seemed to go smoothly again. We had a great turnout for Holey Hawks and a solid profit; the hole hosts were wonderful.
- 7. New Business/Upcoming Events**
- a. All-School Thanksgiving Feast (11/25): Turkeys have been ordered from Wenneman's and the rest of the food has been ordered from CountryMart. Torrey Welsch is chairing and will reach out to parent volunteers with more details for the morning/setup times, but he'll need help with turkey pickup + CountryMart pickup.
 - b. Family Fun Night - Cookie Decorating (12/4): St. Nick's is on a Saturday, so we'll do this event the Thursday before. A flyer will go home with families; we'll also set up a donation sign-up for cookies/icing.
 - c. Freeburg Lighted Christmas Parade (12/7): We'll follow the same theme/plan as in years past, where the kids have dressed as angels, and we've had a Mary and a Joseph. More info to come on a meeting time as we get closer.
 - d. Christmas Program Refreshments (12/11): Kendra Nowatzki and Clare Schilling are signed up/working on this.
 - e. Santa's Cottage (12/12): Paige reached out to request more lower-priced items from Tribut's for this year. There's an option this year for parents to set up credit online, but there are processing fees that are assessed to the parents, and if the students don't spend to their full credit limit, the money goes back to the organization, not to the family immediately. We may still offer this as an option but give parents a heads up; cash/check are also available. We have a full volunteer sign-up to help that day, but more are always welcome.
 - f. Room Parents/Classroom Christmas Parties (12/18): We still need a room parent for Kindergarten. Parents will connect with teachers on this as the date gets closer. Make sure that if you're a room parent, you're in compliance with your Child Protection training.
 - g. Auction: Preparations are revving up. The biggest areas where we could use help are solicitation and data entry (for donations/baskets). Reach out to Renee or Katie if you're interested; more detailed information about these opportunities will be coming soon.
- 8. Next Meeting: December 9, 2025.** We are planning to mix things up and have our meeting at The Bullpen, which will include the \$250 PTF tuition raffle drawing.
- 9. Closing Prayer**



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10. Meeting Adjourned

Check out our current volunteer signups:



PTF Fall Activities



PTF Committees



Room Parents